



# FIRE INSTRUCTOR 1 COMPETENCY EVALUATION

JPR Task(s): Assemble Course Materials  
and Classroom/Lab

Candidate Name: \_\_\_\_\_  
Candidate ID#: \_\_\_\_\_

Skill No. 1-1 PERFORMANCE CRITERIA AND INSTRUCTIONS

### INSTRUCTIONS TO THE MONITOR/EVALUATOR

Use this skill sheet for the second teach back during class

Assign a specific topic for the candidate to teach.

1. The candidate shall assemble course material.
2. Arrange the classroom/lab for the topic.
3. Secure related student materials.
4. Secure and arrange resources such as audio/video equipment, training aids.
5. Insure safety, temperature, lighting, noise are addressed.

### INSTRUCTIONS TO THE CANDIDATE

"The candidate, shall assemble course materials, given a specific topic, so that the lesson plan, all materials, resources, and equipment needed to deliver the lesson are obtained. The classroom/lab shall be so arranged that climate, lighting, noise are taken into consideration to maximize learning."

### PERFORMANCE

	Poss	Awarded
1. Required equipment to teach the lesson is assembled.		
a. No necessary teaching equipment is left out.	12.5	
b. Audio / video equipment used is appropriate and set up prior class start.	12.5	
2. The classroom/lab is arranged appropriately for the topic taught.		
a. Seating is arranged to insure adequate vision and hearing for all students.	12.5	
b. Temperature, lighting, noise is addressed by the candidate (verbal).	12.5	
3. Student materials		
a. Handouts used are appropriate and in sufficient quantities.	12.5	
b. If PPE is needed for class students are required in advance to have available (verbal).	12.5	
4. Safety concerns		
a. The Candidate shall ensure Classroom safety.	12.5	
b. The candidate shall check all equipment to ensure safe operation (verbal).	12.5	

Notes:

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**Text Reference:** IFSTA Fire and Emergency Services Instructor 7th Ed

**TOTALS**

Candidate can receive a maximum of 12.5 points for each performance evaluation item.

Passing Score

The word verbal at the end of a performance evaluation item indicates it must be addressed at least verbally.

NFPA 1041:2007 Edition

Objective(s): **4.2.2, 4.4.2**

TEST DATE \_\_\_\_\_ LOCATION: \_\_\_\_\_

EVALUATOR NAME (Print): \_\_\_\_\_

EVALUATOR SIGNATURE: \_\_\_\_\_





# FIRE INSTRUCTOR 1 COMPETENCY EVALUATION

JPR Task(s): Review and Adapt Materials

Candidate Name: \_\_\_\_\_

Candidate ID#: \_\_\_\_\_

Skill No. 1-3

## PERFORMANCE CRITERIA AND INSTRUCTIONS

### INSTRUCTIONS TO THE MONITOR/EVALUATOR

Given a course of instruction the candidate shall:

1. Alter the program to meet local needs

### INSTRUCTIONS TO THE CANDIDATE

#### Fire Instructor I Homework Assignment 2-1

You have been assigned the task of teaching a pumps class to the XYZ fire department. When you arrive at the department you notice that all of their apparatus has front mount Barton American single stage pumps. The overheads and teaching outlines you brought with you were for midship two stage pumps.

On a separate piece of paper explain what you would do to alter your original plans to meet the new set of requirements for this class. Your response should be double spaced and will be graded for spelling and proper grammar. You will be graded based on the performance criterion set below.

### PERFORMANCE

	Poss	Awarded
1. Candidate identifies why the material is inappropriate for the group being instructed (homework)	25	
2. The candidate identifies changes that will make instructional program usable (homework).	25	
3. The candidate identifies how the changes will better fit the target audience (homework).	25	
4. Spelling and grammar is appropriate and the explanation is workable (homework).	25	

#### Notes:

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**Text Reference:** IFSTA Fire and Emergency Services Instructor 7th Ed

**TOTAL**

Candidate can receive a maximum of 25 points for each performance evaluation item.

Passing Score

NFPA 1041:2007 Edition

Objective(s): 4.3.2, 4.3.3, 4.4.2, 4.4.4, 4.4.5

TEST DATE \_\_\_\_\_ LOCATION: \_\_\_\_\_

EVALUATOR NAME (Print): \_\_\_\_\_

EVALUATOR SIGNATURE: \_\_\_\_\_



# FIRE INSTRUCTOR 1 COMPETENCY EVALUATION

JPR Task(s): Present a Prepared Lesson

Candidate Name: \_\_\_\_\_

Candidate ID#: \_\_\_\_\_

Skill No. 1-4

## PERFORMANCE CRITERIA AND INSTRUCTIONS

### INSTRUCTIONS TO THE MONITOR/EVALUATOR

Use this skill sheet to evaluate all candidate teach backs.

Given a prepared lesson

1. The candidate shall present the prepared lesson.
2. The objectives and learning outcomes must be met.
3. The specified topics must be in the lesson.
5. The teaching methods indicated in the lesson plan must be met.
6. Changes in the plan must be made to meet educational needs of students and discipline must be maintained.

### INSTRUCTIONS TO THE CANDIDATE

**"Given a prepared lesson plan that specifies the presentation method, give the lesson so that stated objectives and learning outcomes are achieved, individual learning needs of students is met, and discipline is maintained."**

## PERFORMANCE

	Poss	Awarded
<b>1. Opening /Introduction.</b> a. The candidate gains the attention of the audience through appropriate introduction. b. Starts lesson with a motivator that gains interest and focus. c. Clearly states lesson Objective(s) and relates to motivator. d. Lists the main overview points and relates to the objectives. e. Instructor appears neat, clean and dressed appropriate for lesson taught.	25	
<b>2. Classroom interruptions are managed with maximum time on task.</b> a. Handout material and course documents are processed with a minimum class disruption. b. The candidate maintains class discipline. c. The candidate states classroom, break, and pager rules at the beginning of class. d. The candidate verbally addresses safety procedures for all phases of psychomotor skills.	20	
<b>3. Course presentation.</b> a. All objectives and learning outcomes are covered during the lesson. b. Language used is appropriate for the group taught. c. Projects voice uses expression and voice inflection. d. Avoids distracting behaviors during presentation (um, uh, ok, distracting movement, etc). e. Uses appropriate gestures/expressions for emphasis. f. Insures individual learning needs of students are met. g. Solicits questions from students at appropriate intervals.	35	
<b>4. Closing</b> a. Restates the course objectives. b. Reviews the information taught. c. Solicits questions from students. d. Gives instructions for student practice skills (verbal).	20	

Notes: \_\_\_\_\_

Text Reference: IFSTA Fire and Emergency Services Instructor 7th Ed

TOTAL

Candidate can receive a maximum of 5 points for each performance evaluation item.

Passing Score

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TEST DATE \_\_\_\_\_ LOCATION: \_\_\_\_\_

Objective(s): 4.2.2, 4.2.3, 4.3.2, 4.3.3, 4.4.2, 4.4.3, 4.4.5, 4.4.6, 4.4.7, 4.5.2

EVALUATOR NAME (Print): \_\_\_\_\_

EVALUATOR SIGNATURE: \_\_\_\_\_



# FIRE INSTRUCTOR 1 COMPETENCY EVALUATION

JPR Task(s): Operate and Maintain  
Audio-Visual Equipment

Candidate Name: \_\_\_\_\_  
Candidate ID#: \_\_\_\_\_

**Skill No. 1-5 PERFORMANCE CRITERIA AND INSTRUCTIONS**

### INSTRUCTIONS TO THE MONITOR/EVALUATOR

Given appropriate audio visual equipment:

1. The candidate shall demonstrate the use of various pieces of A/V equipment.
2. The candidate shall verbalize minor repairs (i.e. changing bulbs) and cleaning equipment in the field.
3. The candidate shall verbalize what checks can be made before equipment is used to minimize failure.
5. The candidate shall demonstrate smooth transition between pieces of equipment used.
6. The candidate shall demonstrate minimal class disruption during equipment failure.

### INSTRUCTIONS TO THE CANDIDATE

**"Given various pieces of audio/visual equipment, the candidate will demonstrate the operation of each piece of equipment. The candidate shall use designated pieces of equipment during a presentation so that learning objectives are met. Any equipment failure is met with minimal disruption of class."**

### PERFORMANCE

	Poss	Awarded
1. The candidate is able to identify and operate various pieces of audio/visual equipment: a. Slide projector b. overhead projector c. digital/LCD/projection unit.	30	
2. The candidate is able to utilize the equipment in conjunction with class instruction.	15	
3. Class learning outcomes are met while using the audio/visual equipment.	15	
4. Transitions between various media types is smooth and appropriate.	15	
5. Candidate demonstrates minor repairs to equipment.	15	
6. Upon completion of the presentation the candidate returns the equipment to storage.	10	

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**Text Reference:** IFSTA Fire and Emergency Services Instructor 7th Ed

**TOTAL**

Passing Score

NFPA 1041:2007 Edition

Objective(s): 4.2.2, 4.4.2, 4.4.6, 4.4.7

TEST DATE \_\_\_\_\_ LOCATION: \_\_\_\_\_

EVALUATOR NAME (Print): \_\_\_\_\_

EVALUATOR SIGNATURE: \_\_\_\_\_



# FIRE INSTRUCTOR 1 COMPETENCY EVALUATION

JPR Task(s): Administer Oral, Written and Performance Tests

Candidate Name: \_\_\_\_\_  
Candidate ID#: \_\_\_\_\_

Skill No. 1-6 PERFORMANCE CRITERIA AND INSTRUCTIONS

### INSTRUCTIONS TO THE MONITOR/EVALUATOR

Given a lesson of instruction (these objective can be met in conjunction with SS1-4)

1. The candidate shall administer oral, written and performance tests.
2. The candidate shall verbalize various techniques of oral examination and when this type of examination is appropriate.
3. The candidate shall give a written test to students after a prepared lesson has been presented.
5. The candidate shall grade the test making sure there are no mistakes in the grading process
6. The candidate shall record the test results on a form provided. Student privacy shall be maintained.

### INSTRUCTIONS TO THE CANDIDATE

**"Given a lesson of instruction, the candidate shall administer oral, written, and performance tests. The tests shall be graded and results recorded."**

### PERFORMANCE

	Poss	Awarded
1. The candidate is able to verbalize various techniques of oral testing (verbal).	10	
2. The candidate is able to verbalize the advantages and disadvantages of each type (verbal).	10	
3. The candidate is able to identify various types of written tests (verbal).	10	
4. The candidate is able to verbalize the strength and weakness of each type of test (verbal).	10	
5. The candidate shall administer a test to a group of students (verbal).	10	
6. The instructions to students prior to the test is clear and appropriate for the type of test (verbal).	10	
7. Discipline during the test is maintained (verbal).	10	
8. Tests are graded with no errors from answer key to tests (verbal).	10	
9. Grades are recorded accurately and student privacy is maintained (verbal).	10	
10. The candidate shall demonstrate evaluating students with skill sheets.	10	

**Notes:**

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**Text Reference:** IFSTA Fire and Emergency Services Instructor 7th Ed

**TOTAL**

Candidate can receive a maximum of 10 points for each performance evaluation item.

Passing Score

The word verbal at the end of a performance evaluation item indicates it must be addressed at least verbally.

NFPA 1041:2007 Edition

TEST DATE \_\_\_\_\_ LOCATION: \_\_\_\_\_

Objective(s): **4.2.3, 4.5.2, 4.5.3, 4.5.4**

EVALUATOR NAME (Print): \_\_\_\_\_

EVALUATOR SIGNATURE: \_\_\_\_\_



# FIRE INSTRUCTOR 1 COMPETENCY EVALUATION

JPR Task(s): Provide Evaluation Feedback

Candidate Name: \_\_\_\_\_

Candidate ID#: \_\_\_\_\_

**Skill No. 1-7 PERFORMANCE CRITERIA AND INSTRUCTIONS**

**INSTRUCTIONS TO THE MONITOR/EVALUATOR**

Given a lesson of instruction (these objectives can be met in conjunction with skill sheet 1-4)

1. The candidate shall provide feedback to an individual student during the course of instruction.
2. The candidate shall provide a course evaluation aimed at instructional improvement.
3. They will also need to explain how they will use this information to improve instruction.
4. The candidate shall compile all class evaluations collected and provide the evaluator with a summary.

**INSTRUCTIONS TO THE CANDIDATE**

**"Given a lesson of instruction, the candidate shall provide student feedback in a timely manner specific enough to allow students to modify behavior relevant to the students training needs. The candidate shall also administer a course evaluation aimed at improving his/her teaching techniques and course material."**

**PERFORMANCE**

	Poss	Awarded
1. The candidate shall demonstrate feedback to a specific student that is objective.	12.5	
2. The feedback is timely.	12.5	
3. The feedback is specific enough to allow student improvement.	12.5	
4. The candidates suggestions to the student are based on test data.	12.5	
5. The candidate shall conduct a course evaluation.	12.5	
6. The course evaluation evaluates the candidates instructional process as well as the course.	12.5	
7. Student feedback is recorded and the candidate can verbalize how this information can be used for course improvement.	12.5	
8. The candidate demonstrates the ability to compile evaluations and summarizes the information.	12.5	

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**Text Reference:** IFSTA Fire and Emergency Services Instructor 7th Ed

**TOTAL**

Candidate can receive a maximum of 12.5 points for each performance evaluation item.

Passing Score **70**

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TEST DATE \_\_\_\_\_ LOCATION: \_\_\_\_\_

Objective(s): **4.5.5**

EVALUATOR NAME (Print): \_\_\_\_\_

EVALUATOR SIGNATURE: \_\_\_\_\_